

VILLAGE MAGAZINE MEETING 08.09.14

Present: Lesley Lax, Anthea Rawlence, Chris Hine, Bev. Atkins, Nick Bradley, John Geddes

Minutes of last meeting - accepted

Matters arising from minutes 25/10.12

Printer ink no longer billed for as use B.I. printer.

Info. Sheet was to be updated – this still to be done. **ACTION:** John and Anthea.

Village map – to be updated. **ACTION:** Anthea or any others who want to have a look and then let John know.

Village walks – done by Jeff Lester.

Financial Report

£2771.09 closing balance at 31.03.14.

Brian Long has resigned. Lesley Lax proposed Nick Bradley to take on this role; seconded by John Geddes. Agreed unanimously.

New forms passed to Nick to complete, John to countersign.

Nick to look at account options to enable internet access thus enabling checks on advertising payments. Also to optimise interest.

Overheads: Post, letters, envelopes – for advertising.

Once a year B.I. bill magazine for printing – approximately £720 p.a.

Website fees – hosting fee – approximately £20 p.a. John has paid this and is owed 2 years. Domain fee £6 p.a. John to look out bills and give to Nick. **Action:** John/Nick

Income: Advertising; any mag. sales from shop; every other year profits from quiz. Not being done this financial year.

Holiday homes or Second homes – to ask owners bi-annually to opt into receiving magazine. - Mag. to be sent to every home with a note in asking if they wish to receive the mag regularly please let the mag know at Mag.Winster.org

Distribution

Chris reported everything is working well and nothing needs changing.

Photocopying

Nothing changed to date.

As and when a new copier is required it would be useful to have one that staples. Anthea pointed out that this would cause problems with storage capacity for copies and stapled copies would mean someone checking more regularly. To think about this and

ask B.I. to consult us as and when the time comes.

Advertising

Committee welcomed Bev and thanked her for her sterling work since taking on this important role.

Bev has produced a list of paying advertisers with the month in which payment is required. 21 in business directory; 1 full page advert; 1 half page; 6 quarter page plus several short term advertisers. There are also annual one off advertisements. Bev has cut down on posting by hand delivering as many as she possibly can.

There is also funds from the xmas wishes placed in November/December issues. **Action:** Anthea/Nick

Editing/Content

Re-iterated that any copy is no more than 250 words.

Any other business

This month's copy date is early due to staff holidays. Stapling and delivery to be undertaken by Anthea (Clive) and Bev.

Suggestion that rather than precis the minutes for magazine and note is placed stating they can be seen on the website. Agreed by all. **Action:** Lesley/John.

Scope of this organisation is: (i) Village mag.

(ii) Village website.

(iii) Notice board on Woodhouse Lane

(iv) Information sheet for 2nd homes and holiday lets.

The committee to look at updating Aims and Objectives of this group and add the scope of the organisation. Suggestions to be collated by Anthea.

John Geddes has arranged backup for website should this be necessary. This role is taken by John Wood.

John to investigate Twitter - in due course.

Discussion re possible charging for info on holiday accommodation in village. Agreed not to do this as there are other websites that provide info free, however our website requires holiday cottages updating. **Action:** Anthea/John.

It was agreed that the committee meet in May 2015. **Action:** Lesley

Meeting closed 2058 hrs.